INVENT LEARNING HUB

Thursday, July 6th, 2020
5:30PM to 7:00PM

Location: Zoom meeting

Agenda:

August 6, 2020 - ILH
Board Meeting.pdf

Agenda:

ILH Data Sheet   ILH Calendar 2020   aa8c5dca713b40bc8
2020-2021.xlsx   (6).pdf   bb84634101c12c6.p

Meeting Item	Corresponding Indicator	Description
Briefing/Discussion Items	The Board is comprised of all essential skill-sets and all members are contributing	*Live streamed* *Board Members virtually present:* - Paul Smith - Natalie Huestis - Paul Whitmore - Cece Zhou - Trevor Butler - Kia Wells - Zachary Alexander - Kierstin Janik *Staff Members* - Aleicha Ostler
Briefing / Discussion Items	**Executive Report** Aleicha Ostler Presenting 4.7. Is the school climate responsive to the needs of students, staff, and families?	**Marion County Health Department Guidelines** *Data from Marion County Health Dept.* - There continues to be an upward trend of COVID cases - Under age 40 cases – There has been a bit of a shift with

		some younger populations are testing positive
		- Elementary age range does have a relatively low rate, but age 11 trends up
		- School District Action Points: Functioning currently in yellow zone
		Green: 0-5% = In=person for all
		Yellow: 6 – 10% = Elementary in-person and middle/high school hybrid of in-person and e-learning
		Orange: 11 to 12% = Elementary in-person and middle/high school e-learning
		Red: 13%+ = no in-person
		They will give schools 1-2 weeks on % changes to determine color level (average of 7 days)
		- Dialogue: How are they calculating the %?
		Aleicha: All of Marion county
		Natalie: So even if we have low cases, we could be moved?
		Aleicha: Yes, we could have 0
		Paul S.: We are not doing any testing at all now, right?
		Aleicha: No
		- Other requirements
		3rd grade (8 years old) and up require masks
		50% capacity in building
		Consistent Cohort
		Trying to be very cautious and encouraging families to inform us of when they have been
		School staff is filling out a form daily of symptom screenings and are temperature checking teachers and students daily
	Executive Report 1.6 Is the school outperforming schools that the students would have been assigned to attend?	**Charter School Data from OEI** *Data for other charter schools* - 44% of charter schools are starting school online - 51% are starting school August 17th - Many charter schools have student numbers and space that make social distancing difficult – Why they are pushing

	Executive Report	Report – First 2 Days of School
	Executive Report	**Report – First 2 Days of School**
		Picture of classroom
	1.5 Is the school's attendance rate strong?	- Distanced
		- Most of students have masks at desk – In hall ways they have to
	2.1 A. Short-term health: Does the school demonstrate the ability to pay its obligations in the next 12 months? - Enrollment	- Backpacks on chairs where they keep their stuff
		Energized staff to be back in the classroom
		Enrollment: 134 students
		K: 20 (10 e-learn and 10 in-person)
	4.0. Is the school providing the appropriate conditions for success?	1st: 18 (6 e-learn and 12 in-person)
		2nd: 19 (7 e-learn and 12 in-person)
		3rd: 15 (7 e-learn and 8 in-person)
	4.5. Has the school developed adequate human resource systems and deployed its staff effectively?	4th: 21 (9 e-learn and 12 in-person)
		5th: 16 (5 e-learn and 11 in-person)
		6th: 18 (8 e-learn and 10 in-person)
	4.7. Is the school climate responsive to the needs of students, staff, and families?	7th: 7 (2 e-learn and 5 in-person)
		65 kids showed up in-person on first day out of the 80 (81%)
	4.8. Is ongoing communication with students and parents clear and helpful?	Day 2: Confirmed with 6 other student they will be there Monday (98%)
		There are 2 students ILH cannot get ahold of. ILH did a home visit to one and no one is living at the home.
		Paul: What does the e-learning impact have on enrollment and what other challenges arise with getting them started?
		Aleicha: Goal 100% that all e-learning students are fully functional by end of next week- 21 out of 54 students have shown up for their intake this week. Many of the families did cancel and reschedule, so we had to move into next week to get them all done. We do have to do beginning of the year testing and it takes a while. We also have staff members available
		Day porter in the building cleaning every day
		- 3x a day restroom clean
		- 2-4PM she sanitizes everything when students leave
		Now working with Side Street Catering on food: The kids love the food. Seems like a small change, but it's a big deal particularly when you know some of the kids don't get much food or nutrition at home
		The food was one of our biggest complaints last year.
		Emmanuel church meeting today to explore a partnership

		- They want to do projects around the school - Monetary support: Gift card packs to the teachers to give out Kierstin: Any concern with burn out of teachers? Aleicha: 1. Daily circle 2. Also have more prep time 3. Shortened the day so they have more time to prep usually teachers have 2.5-3hr a day (2 days is in Zoom meetings 4. Purchased videos that go along with content for e-learning. Responsible for posting content for them to get and hold Zoom meetings. Are keeping the in-person and e-learning/in-person content and completion process the same so it's easier for teacher Zach: Have you looked at United Way non-profit restart program grant? They will reimburse maybe $5k for COVID costs. Due at the end of the month, but I think it goes back to March costs if you have documentation of purchases Kia: We did that too and it's really easy to apply, ILH should apply
Briefing/Discussion Items	**Executive Report** *3.1. Does the board demonstrate strong governance oversight?*	**Board Retreat Survey** Don't anticipate we can do it soon in-person due to COVID If have not done survey, please do
Briefing/Discussion Items	**Executive Report** *2.0 Is the organization in sound fiscal health?*	**Applied for Safety Grant and FEMA Grant** Safety Grant: Hoping to get cameras around the building FEMA Grant: We have spent about $16k on things for COVID and applied to help cover
Action Items	**Annual Board/School Goals** *1.7 Is the school meeting its school-specific educational goals?* *3.2. Does the board utilize appropriate structures and tools to execute against its strategic vision?*	**Charter Goals** *Have been discuss in other board meetings and approved by OEI already* **Academic Goals** - Changed iRead goal: Last year was 66% and this cohort is further behind and e-learning has not helped that. We are setting it at 62%. We felt that 40% was probably more realistic, but we are trying to do small groups and really try to stretch students, so are hoping to reach the 62% with extra effort - Airways: Would like each group to increase 1 level by 15%. Last year we didn't get to see a baseline because

		we didn't get to give that assessment due to COVID
		School Leader Goals *May of 2021 school budget will show on-track overall – Some may offset each other, but overall on track. It may be a little tricky due to lights purchase and COVID costs.* Paul S.: Do we separate our costs by operating expenses and capital expenditures. For example, the lights may be a capital expense and should be amortized over the life of the savings. Talk to our accountants about it and see if that makes sense to do. *By Sept. 2020 will have enrollment of 130 or more and will retain this through Feb. of 2021* *By May of 2020 $45k or more in grant money and donation will be obtained by the school* *From BOY to May 1 can show evidence that 10% or less of the families leaving the school were due to factors within the school's control.* 90% satisfaction with the school when leaving – Will not count things like moving as unsatisfactory Kia: Any data on race and which students are e-learning? There is evidence of black and brown kids that are disproportionately being impacted by this? Can we be more targeted and strategic with supporting them? Aleicha: I don't have that data and I will pull it. We do have a large population of black students, but from my head of which families are e-learning it is mostly black students/families. I am interested. I think a higher population of white students are in school Kia: We are seeing that across our population. We are trying to think about how we can best support them because of that. Aleicha: Trying to think of creative ways to support e-learning families. Can we have them come in outside of in-school hours or more small groups. Would you talk off-line about it? Kia: Absolutely. I know MindTrust is doing micro-pods after school. Can we partner with Emmanuel church to do tutors? Helping to utilize community resources. Happy to help you brainstorm. Aleicha: Great idea. I think the church would be willing to help with tutors. Maybe we write a grant with the community center. Kia: The social innovation grant is due tomorrow – 5 page letter of interest. Argument of high percent of black and brown students that need support. Aleicha: We have talked about that and we could maybe pull off a

		grant letter by tomorrow.
		Do we want goals for sub-committees?
		Development:
		Facilities:
		Governance:
		OEI is looking for 1 overarching goal for each
		Zachary: Do we have a strategic plan?
		Aleicha: We don't. I was talking to Gabe about that yesterday. I've done them before. The hard part is we don't have a lot of baseline data, but I think we need to work towards it.
		Zachary: It would be helpful to have those overarching goals from that and then I'd be more than happy to create goals. Creating strategic plan for Dove House now and I'd be happy to share for a framework.
		Aleicha: The goal can be overarching of committing to accomplishing X things in 2020-21 school year.
		Zachary: When are these due?
		Aleicha: Sept. 1
		Zachary: Maybe we do an overarching goal by Sept. 1 and then in October do more specific goals to zone in on needs/goals
		Paul S.: Could we get someone that would pro-bono us to help us with the facilities long-term plan. Lofty goal, but could do it.
		Aleicha: We could start an outline, we know
		Paul S.: Can Matt be involved?
		Aleicha: Yes
		Aleicha: Governance – We have not defined how long people will stay on the board and what are the board
		Paul S.: Let's get Tyler involved
		Aleicha: Will follow up with Tyler
		Aleicha and Committee leads to work back and forth on creating these goals to get started offline.
		Aleicha: Does everyone feel comfortable with process? Yes
		Aleicha: Due by Sept. 1

		Paul S.: E-poll/vote – Does that work? I don't want to find out that is not ok later. Aleicha: Vote for Committee leads can work with Aleicha to determine the goals - Paul Smith - Yes - Natalie Huestis - Yes - Paul Whitmore - Yes - Cece Zhou – Not available - Trevor Butler - Yes - Kia Wells - Yes - Zachary Alexander - Yes - Kierstin Janik - Yes
Action Items	**Calendar Adjustments** *3.3. Does the school satisfactorily comply with all its governance obligations?*	Did get teach feedback on this as it impacts them most Teachers voted to not take the full week at Thanksgiving, so we gave up 2 Fridays that would have been off and then there is a few additional days at the end of the school year. Motion to approve: Natalie 2nd: Zachary - Paul Smith - Yes - Natalie Huestis - Yes - Paul Whitmore - Yes - Cece Zhou – Not available - Trevor Butler - Yes - Kia Wells - Yes - Zachary Alexander - Yes - Kierstin Janik - Yes
Action Items	**OEI Incident Communication Assurance Form** *3.3 Does the school satisfactorily comply with all its governance obligations?*	All board members need to read through and sign aa8c5dca713b40bc8 bb84634101c12c6.p(Send to Aleicha
Action Items	**$5,000 Donation** *2.0 Is the organization in sound fiscal health?*	Chambers family donated $15k last year and $5,000 this year Would like it to be put towards safety items for COVID and said they could donate more Motion to approve: Paul W. 2nd: Kia

		- Paul Smith - Yes
		- Natalie Huestis - Yes
		- Paul Whitmore - Yes
		- Cece Zhou – Not available
		- Trevor Butler - Yes
		- Kia Wells - Yes
		- Zachary Alexander - Yes
		- Kierstin Janik - Yes
		Paul S.: How do we recognize them?
		Aleicha: Send a personal note
		Paul S.: I would like to send one on behalf of the board if ok – Please send address
		Zach: Great idea – Even if it's anonymous, that's different to send a personal note from the board chair. It may be nice to send them a story to them of the impact their money has made. Donors really appreciate that.
Action Item	**$16,000 Kitchen Equipment Grant** *2.0 Is the organization in sound fiscal health?*	**Should have been briefing item** Contract was approved and we will be purchasing a large refrigerator, deep freezer and convention oven. Food vendor said because we will have a convection oven we can probably do a warm breakfast
Committees	**Sub-Committee Sharing** *3.1. Does the board demonstrate strong governance oversight?*	Finance: No updates Governance: No updates Academic Excellence: No updates Facilities: No updates Development: Zach - Strada Education Network fundraiser: Aleicha please look at it for funding as their focus is education. Zach will help pitch to them - Restart program mentioned earlier - Kia: Youth Positive Development Grant by United Way - Zach happy to review grants - Paul S.: Can we get help for grant writing? - Zach:If needed can look at consultants who can help with grant writing - Aleicha: Some grants won't let you do that - Zach: Assign us as a board a couple staff members to send letters of support - Paul S.: Maybe sponsor a teacher lunch - Kia: Mental health has been taxed on our group, I'm sure the ILH staff too. There is this Sip and Paint virtual thing Thank you to both Paul S. and Paul W. for school restart support and Natalie for lots of water donations

Meeting end: 6:53 PM